

# DATA FORM FOR LIAISON OFFICES ACTIVITIES

**ANNEX:4**

**YEAR OF ACTIVITY:**

THIS FORM WILL BE SUBMITTED  
ANNUALLY TO THE GENERAL  
DIRECTORATE OF INCENTIVES  
IMPLEMENTATION and FOREIGN  
INVESTMENT UNTIL THE END OF  
MAY

## GENERAL INFORMATION

### Information About The Foreign Compa

Name of the Company	
Address	
Country	
Field of Activity (It will be selected from Annex 5-Code 4)	

### Information About the Liaison Office

Address			
Phone			
Facsimile			
E-Mail			
Tax Office			
Tax Registration Number			

Full name of the Representative/Representatives			
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Date and Number of GDFI Permit			
Date of Starting Operation			
Total Number of Personnel	Foreign :	Local :	

## ANNUAL ACTIVITIES

Amount of Foreign Exchange Transferred to Turkey*	
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\* A list issued by banks showing the US \$ and TL amounts, date and no of foreign exchange purchase receipts for the foreign exchanges converted to TL in one year must be attached to this form.

### Annual Expenses

	US \$	TL
Salaries		
Office		
Hosting		
Rent (incl. withholding tax)		
Others		
<b>Total</b>		

### The Activities Carried Out Through the Year Within the Context of the Field of Activity Mentioned in the Opening Permit of the Liaison Office\*

\*The official documents obtained from relevant institutions indicating the activities of the liaison office and comprehensive statements concerning the activities will be attached and included to the Form.